

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**

**Monday, March 7, 2022 6:15pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Present**

**Trustee Hall – Present**

**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Mayor Dial requested to move agenda item #6 up to 3.5. **ACTION TAKEN:** Trustee Hall made a motion to approve the March 3, 2022 agenda as amended above. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the February 22, 2022 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the February 22, 2022 Regular Meeting Minutes as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the March 7, 2022 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the March 7, 2022 Bill list. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**3.5 Approval to suspend the Town’s Volunteer Fire Department PRC certification- Discussion and Possible Action**

Volunteer Fire Chief Wolonsky addressed the Board. He addressed the pros and cons of the PRC. He said that the Town could suspend the certification, reduce its scope, or dissolve it all together. The PRC certification allows the department to bill for transports, but we have not done that for years. Having the PRC as it stands now comes with obligations and liabilities. After some discussion, the Board asked Chief Wolonsky to get more information. **ACTION TAKEN:** Trustee Chavez made a motion to TABLE this item. Trustee Lovato seconded the motion. All in favor. **ITEM TABLED**

**No Public Comment**

**4.0 Department Updates:**

**Police/Animal Control** –A new Sergeant has been hired for the PD, Sergeant Jason Downing. His first day will be March 14<sup>th</sup>. We are all very glad to have him on board. No update for Animal Control.

**Planning and Zoning** has no update.

**Fire** has no update for this meeting.

**Library** – Head Librarian Angela Creamer presented the attached written update:

## **March 2022 Library Report**

### **Childrens Programming:**

Library Lizards and Bookworm Buddies are meeting regularly. I have begun the planning process for our summer reading program "An Ocean of Possibilities". We have received \$120.00 worth of materials for the summer reading program from the State Library because I submitted our annual report on time.

### **For the Community:**

AAPR has begun tax preparations at the Library and all available slots are full.

Liberty Tax is also using the Library for their tax services twice a month.

The Grief and Loss Support Group has begin meeting at the Library on Saturdays at 10am. The group is being led by Jennifer Freer from Sunshine Wellness in Mountainair. We have had 5 people joining us on Saturdays.

A local mystery writers group Cloak and Dagger have a display in the Library's display cabinet.

I completed the Tools in Action course and mentoring program for the NM State Library foundation \$500.00 grant. I was able to gain new skills in accessing the needs of our community and how to find recourses to complete a community project. I used the skills I learned to create a Grief and Loss support group and I am in the process of creating a Welcome Pack for new comers to the area.

### **Financial:**

We have received \$17,828 in grant money from the American Rescue Plan Act. These funds can be used on Wi-Fi service enhancement, other technology resources, and salaries. These funds have to be spent by September 30<sup>th</sup> of this year. We received a quote of \$1,343.73 for installation and configuration of External Wifi Access Point from Envision IT Solutions. I will be able to control the times that this Wifi is available as I do now. I believe having Wifi available in the park will enhance service for vendors and other park activities.

We generated \$51.50 at the Book Sale.

We are advertising for the Library Aid position. We have received six applications. I am ready to interview (item on agenda).

### **Website and Facebook**

I have begun training on the new website and have added files and content. I'm thrilled with the new layout. Managing files and content is easier and more organized.

### **Barbara and I thank you for your support!**

Trustee Lovato took this opportunity to commend Ms. Creamer on the wonderful job she and her staff do at the Library every day! It is such a well run and welcoming place! Great Job Angela and Barb!!

**Maintenance-** Maintenance Supervisor Guy Bernal told the Board that this was his last day with the Town. Everyone thanked Mr. Bernal sincerely for all the great work he as done for the Town. He will be missed, but he leaves us with a great staff! They will be purchasing some much needed equipment in the weeks to come.

**Administration-** Clerk/ Treasurer Michelle Jones told the Board that she is working on transferring the PDFs of the Ordinances into Word Documents. She is also working on getting approvals to begin the Water Meter project, working on funding requests for flood mitigation and is finalizing the documents to get approval of the donation of equipment that the Town made to the County. She has posted for the job openings in Public Works and Animal Control/Planning and Zoning.

### Old Business

- 5.0 Discussion/Approval of a proposed contract for consulting services for the PD- Action Item**  
Trustee Sedillo said that we can legally contract for PD consulting services, but he wants to run the details of this proposal with Sergeant Downing. **ACTION TAKEN:** Trustee Sedillo made a motion to TABLE this item. Trustee Hall seconded the motion. All in favor. **ITEM TABLED**
- 7.0 Appointment of a Representative to the MR COG- Discussion and Possible Action** Clerk Jones requested another two weeks to see if we get any interest from the public. **ACTION TAKEN:** Trustee Chavez made a motion to TABLE this item. Trustee Hall seconded the motion. All in favor. **ITEM TABLED**

### New Business

- 8.0 Approval to convene a hiring committee to interview applicants for the position of Library Aid- Action Item** **ACTION TAKEN:** Trustee Sedillo made a motion to convene a hiring committee to interview for a Library Aid on Thursday, March 10<sup>th</sup> at 3:pm. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 9.0 Approval of Resolution 2022-12 Approving the Fourth Amended EVSWA JPA- Action Item Roll Call Vote** Mayor Dial explained that the key amendment to the JPA reduced the number of Board Members from 13 to 7. In this way, only 4 members would be needed to create a quorum. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2022-12 Approving the Fourth Amended EVSWA JPA. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**
- 10.0 Selection of Roads for the 2023 COOP- Action Item** the Board discussed roads needed work and chose the following possible roads for the COOP:
1. 9<sup>th</sup> Street from Joseph to Highland
  2. Lorrington from Lassiter to Main Street
  3. 10<sup>th</sup> Street From Highland to Joseph.
- The Board also discussed roads for a MAP project. Clerk Jones will check on the deadlines for submissions for MAP money. **NO ACTION, DISCUSSION ONLY**
- 11.0 Schedule next Ordinance Workshop- Action Item**  
**ACTION TAKEN:** Trustee Sedillo made a motion to schedule the next Ordinance Workshop for Tuesday, March 15<sup>th</sup> at 6:15pm. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 12.0 Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 Section (H)(2) personnel and (H)(8) the sale of real property- Action Item Roll Call Vote**  
**ACTION TAKEN:** Trustee Lovato made a motion to go in to Executive Session Pursuant to NMSA 1978- 10-15-1 Section (H)(2) and (H)(8) to discuss Personnel and the sale of real property. Trustee Sedillo seconded

the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

**Executive Session began at 7:38 pm.**

**Return to Regular Session – ACTION TAKEN:** Trustee Chavez made a motion to return to Regular Session and stated that the only items discussed in Executive Session were those that were listed on the agenda and no action was taken. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**Regular Session resumed at 8:20pm.**

**13.0 Mayor/Council:**

**Trustee Hall** asked about the pool opening and YCC. Clerk Michelle Jones said that she was looking for a place that would certify lifeguards for us and that we should hear about YCC in the next few weeks.

**Trustee Chavez** asked about well 4- we are happy to say it is up and running and the water in the pond looks great. She said that the current tree trimming going on in town looks really good.

**Trustee Sedillo** said that he will be going to the next Events Committee meeting. He also wants to have a Fishing Derby for Easter. He said many of our roads need pothole patching. He said that the pond and the park look really good!


**Trustee Lovato** said that the Events Committee will be having a meeting very soon and will be finalizing the plan for the Easter Egg hunt at the park. We will also have the tractor parade again this year. Trustee Lovato will be going to the County Commission meeting to talk about the Fairground sale.

**Mayor Dial** had no update for this meeting.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:27 pm.

Approved: 

Date: 3/21/2022

Attest: 

Date: 3/21/2022